Jrs Europe aisbl as a Not-for-profit-Association under Belgium law, offers an internship in FUNDRAISING & DEVELOPMENT in its Head office in Brussels.

The intern’s activities and learning outcomes include:

- Learn about and explore new funding possibilities for the long term work of JRS, accompanying, serving and advocating for refugees and forced migrants' safety and inclusion.
- Reflect about and implement JRS fundraising goals and programs along ethical fundraising principles.
- Engage with new private and public donors that are responding with core support and to learn about innovative funding approaches to sustain the work with refugees and for solidarity projects.
- Closely collaborate with JRS Coordination, Finances, Programs and Communications staff in joint fundraising initiatives and organisational development tasks of the not for profit association.

Under the supervision of the Fundraising Coordinator, you are participating in the implementation of the following tasks:

- Writing Grant Funding Applications according to Deadlines (EU funding, foundations)
- Identify new donors and approach them with valid project proposals
- Monitor the implementation of a pilot projects with the EU Solidarity Corps (i.e. preparations for deploying volunteers to refugee camps and integration centers in Croatia and BiH)
- Setup a database of private individual donors and prospect them through storytelling/newsletter
- Participate in Infodays on EU funding, eventually meet donors
- Participate in team office meetings
- Participate in tasks of organisational development (i.e. internal policy development)
- Communicate with other European national JRS Country offices on joint funding applications and projects
- Research, systematisation and filing of documentation for the purpose of fundraising
Profile

You are studying Management, Marketing, Business Development, Social Integration, Communication, Finance, Administration or a similar degree, or have already graduated.

You are a communicative person, you like writing, and you are eventually also good in numbers.

Word, Excel and Outlook are no secret for you.

Sociable, flexible and autonomous, you are able to work in a team.

You have a good knowledge of English, which is the working language of the association.

We offer you:

- An internship contract
- A pleasant and fulfilling environment allowing you to gain initial experience and/or deepen your knowledge in fundraising and development.
- Regular collaboration with staff from other European JRS offices.

Interested? Please send your application letter and curriculum vitae to the attention of Christoph Klotz by email: Christoph.klotz@jrs.net